

August 2017							September 2017							October 2017							November 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30	29	30	31	1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25
27	28	29	30	31	1	2	24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30	1	2
3	4	5	6	7	8	9	1	2	3	4	5	6	7	29	30	31	1	2	3	4	3	4	5	6	7	8	9
School Days: 0							School Days: 18							School Days: 23							School Days: 22						
Instructional Days: 0							Instructional Days: 18							Instructional Days: 20							Instructional Days: 20						

December 2017							January 2018							February 2018							March 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2	31	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31	1	2	3	25	26	27	28	1	2	3	25	26	27	28	29	30	31
31	1	2	3	4	5	6	4	5	6	7	8	9	10	4	5	6	7	8	9	10	1	2	3	4	5	6	7
School Days: 15							School Days: 19							School Days: 17							School Days: 16						
Instructional Days: 15							Instructional Days: 19							Instructional Days: 15							Instructional Days: 16						

April 2018							May 2018							June 2018							July 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	31	29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30
1	2	3	4	5	6	7	6	7	8	9	10	11	12	3	4	5	6	7	8	9	1	2	3	4	5	6	7
8	9	10	11	12	13	14	13	14	15	16	17	18	19	10	11	12	13	14	15	16	8	9	10	11	12	13	14
15	16	17	18	19	20	21	20	21	22	23	24	25	26	17	18	19	20	21	22	23	15	16	17	18	19	20	21
22	23	24	25	26	27	28	27	28	29	30	31	1	2	24	25	26	27	28	29	30	22	23	24	25	26	27	28
29	30	1	2	3	4	5	3	4	5	6	7	8	9	1	2	3	4	5	6	7	29	30	31	1	2	3	4
School Days: 17							School Days: 23							School Days: 20							School Days: 0						
Instructional Days: 17							Instructional Days: 22							Instructional Days: 20							Instructional Days: 0						

	<b>Total minus 4 days</b>
<b>Academic Year (Total School Days) (Minimum days required to submit the calendar is 186)</b>	<b>186</b>
The total number of days that students formally attend school and includes instructional days, examinations, academic and non-academic activities.	
<b>Total Instructional Days (Minimum days required to submit the calendar is 175)</b>	<b>178</b>
The total days in an academic year in which students receive instruction in an educational program and do not include examination days and non-academic related activity days such as the professional development days, office days and celebration days.	
* Please note that 4 days have been deducted from the total School Days and Instructional Days as a total estimation of all public Holidays.	

Icon	Event	Definition	Instructional day	Academic Year (Total School Days)	Max. No of days	Mandatory/Optional
	Term break	Days after a term when students are not in attendance. These include summer break, winter break and spring break as defined by the government.	No	No	Range of days	* Mandatory
	Summer break	Students are not in attendance in summer break.	No	No	Range of days	* Mandatory for April start schools.
	First academic day for pre-primary students	The first day of the academic year for pre-primary students (not including term breaks) (where this applies to your school)	Yes	Yes	Start date (1 day)	Optional
	Last academic day for pre-primary students	The last day of the academic year for pre-primary students (not including term breaks) ((where this applies to your school)	Yes	Yes	Last date (1 day)	Optional
	First academic day for students	The first day of the academic year for students	Yes	Yes	Start date (1 day)	* Mandatory
	Last academic day for students	The last day of the academic year for students	Yes	Yes	Last date (1 day)	* Mandatory
	First working day of the year for teachers	The first day of the academic year for teachers	N/A	N/A	Start date (1 day)	* Mandatory
	Last working day of the year for teachers	The last day of the academic year for teachers	N/A	N/A	Last date (1 day)	* Mandatory
	First day for school admin operation	The last day of the academic year for administrative office/staff	N/A	N/A	Start date (1 day)	Optional
	Last day for school admin operation	The first day of the academic year for administrative office/staff	N/A	N/A	Last date (1 day)	Optional
	Term examination revision	Days when students revise for the upcoming term examinations	Yes	Yes	Range of days	Optional, but Comment is mandatory to fill
	Term examination days (External)	Term external examinations (for example, board examinations) that are part of the learning assessment. (Students do not resume classes after the examination)	No	Yes	Range of days	Optional, but Comment is mandatory to fill
	Term examination days (internal)	Term examinations conducted by the school internally and do not involve any external examination body. (Students do not resume classes after the exam)	No	Yes	Range of days	Optional, but Comment is mandatory to fill
	Examination occurring parallel with regular classes	External or internal examination days when students have lessons in parallel with the exams	Yes	Yes	Range of days	Optional
	Sports day	Athletic competition where all students are engaged. If only some phases are having sports day, kindly use Other events	Yes	Yes	Range of days	Optional
	Graduation day	The day when all students celebrate their graduation. If only some phases are celebrating their graduation, kindly use Other events	No	Yes	Range of days	Optional
	Open day	Parent-teachers meeting are held for all phases during the official school hours. The normal timetable is suspended. If the meeting is for a specific grade/grades or of it is scheduled after the school hours, kindly use the other events icon.	No	Yes	Range of days	Optional
	Principal/ superintendent unavailability	Days when the principal/superintendent of the school is unavailable for any reason (e.g., recruitment days, conferences, training, etc)	N/A	N/A	Range of days	Optional, but Comment is mandatory to fill
	Unavailability of any phase due to educational purposes for students	Days when students are away on educational mission or field trips (Please specify the phase and the event)	Yes	Yes	Range of days	Optional, but Comment is mandatory to fill
	Other holiday	Any other holiday (not public holiday) in which the school is off and/or students are not in school.(Please specify)	No	No	Range of days	Optional, but Comment is mandatory to fill
	Other events	Any other events in school occurring in parallel with regular classes; such as celebrations, graduation of a phase etc. (Please specify)	Yes	Yes	Range of days	Optional, but Comment is mandatory to fill
	Professional Development Days (Students are not in School) 8 days max	Professional Development Days: A maximum of 8 days within the academic year for continuous professional development and training for staff when students are not in school. These days should not be attached to designated public holidays and term breaks	No	Yes	8 days max for academic year	Optional
	Professional Development (Students are in School)	Days for continuous professional development and training for staff when students are in school	Yes	Yes	Range of days	Optional