



**CREDIT CARD AUTHORISATION FORM (Visa and MasterCard only)**

Please attach a copy of your credit card (front side ONLY) and a copy of your Emirates ID Card or Passport Copy.

**Personal Information**

Student Name	
Academic Year	
Grade	
Parent(s) Name(s)	
Contact Number and Email	

**Payment Details**

<b>Registration/Re-Registration Deposit</b>	<b>Debit Date</b>	dd mm yy	<b>Amount</b>	AED
<i>Amount in words</i>				
<b>Term 1 Tuition Fee</b>	<b>Debit Date</b>	dd mm yy	<b>Amount</b>	AED
<i>Amount in words</i>				
<b>Term 2 Tuition Fee</b>	<b>Debit Date</b>	dd mm yy	<b>Amount</b>	AED
<i>Amount in words</i>				
<b>Term 3 Tuition Fee</b>	<b>Debit Date</b>	dd mm yy	<b>Amount</b>	AED
<i>Amount in words</i>				
<b>TOTAL</b>	<i>Amount in words</i>			<b>TOTAL</b> AED

**Credit Card Information**

<b>Name as on Credit Card</b>				<b>Billing Address (credit card statement address)</b>			
<b>Credit Card Number</b>				<b>Expiry Date</b>			
xxxx	xxxx	xxxx	xxxx	mm	yy		
<b>Type</b>	Visa	Mastercard	<b>Issuing Bank</b>				

I, \_\_\_\_\_ hereby authorise Dubai British School to debit my credit card as per the above and confirm that I have read, understood and accept the Terms and Conditions detailed below.

Card Holder's Signature \_\_\_\_\_ Date \_\_\_\_\_

**TERMS AND CONDITIONS**

- 1) Dubai British School reserves the right to accept or reject any Credit Card Authorisation at its sole discretion without the need for justification.
- 2) The Customer should only submit one Credit Card Authorisation (CCA) form for an Academic Year. Dubai British School accepts no liability for duplicate charging should the CCA form be submitted twice.
- 3) The Customer assumes full liability that the information provided by the Customer herein above is complete, accurate, true and reliable, and Dubai British School is under no obligation to verify it.
- 4) It is the responsibility of the Customer to ensure that sufficient funds are available in the account at the time payment is due.
- 5) It is the Customer's responsibility to ensure that the payment is correctly and timely received by Dubai British School. Dubai British School accepts no liability whatsoever in this respect and is under no obligation to notify the Customer of any outstanding, incorrect, rejected and/or declined payments, whatever the reason.
- 6) Dubai British School may, at its sole discretion, levy a charge for each payment not processed due to insufficient funds on the Credit Card.
- 7) If any transaction is found to be incorrect, unauthorised or fraudulent, Dubai British School reserves the right to reverse the transaction. However, the Customer remains bound to immediately make the payment to Dubai British School by the due date.
- 8) The Customer may terminate or cancel this transaction only in writing by giving Dubai British School not less than fifteen (15) working days prior notice. The written notice should be delivered personally by the Customer to Dubai British School's Finance Department otherwise the cancellation will not be processed.
- 9) Any payment not processed due to interrupted service or technology problems or errors beyond the Customer's control shall not excuse the Customer from his/her obligation to make the requested payment on the due date, neither relieve him/her from his/her obligation to pay late payment charges. The Customer shall indemnify Dubai British School from any claim, action, damage, loss, or expense incurred by the Dubai British School due to interrupted service or technology problems.
- 10) Dubai British School has the right without liability to suspend, terminate, modify, discontinue (whether temporarily or permanently) this transaction at any time at its sole discretion for any reason whatsoever without the need for justification or notification including rejecting any processed payment. In such case, the Customer will be obliged, to make the payment(s) to Dubai British School, via an alternate payment method acceptable to Dubai British School by the due date.
- 11) The Customer assumes all risks inherent to payments through credit card and shall not hold Dubai British School, its subsidiaries, affiliates, shareholders, directors, representatives, agents and employees liable for any claim, action, demand, damage or loss as a result of this transaction.
- 12) Dubai British School has the right to amend any time at its sole discretion these Terms and Conditions without the need for prior notification to the Customer.
- 13) Dubai British School's failure to insist upon or enforce strict performance of any provision of these Terms and Conditions shall not be construed as a waiver of any provision or right.
- 14) These Terms and Conditions are governed by the laws of the Emirate of Dubai and the federal laws of the United Arab Emirates as applicable to the Emirate of Dubai. Any dispute arising thereof shall be referred to the competent Courts in Dubai.