



**DUBAI
BRITISH
SCHOOL**

Lockdown Procedures

Class teachers are to,

On hearing the lockdown signal:

- **Move** to the nearest classroom or lockable room
- **Glance outside** and direct any student or staff member into the classroom
- **Bolt** all doors
- **Lower** or close any blinds
- **Look** for the safe corner (this is the place where the intruder cannot see you)
- **Turn out** lights and computer monitors
- **Direct** everyone to turn off mobile phones
- **Keep** students quiet
- **Do not** open the door under any circumstances until the all clear is sounded